

1.1.1 – Institution has the mechanism for well-planned curriculum delivery and documentation

The institute follows the following steps to ensure quality in curriculum delivery through well planned and documentation process.

- I. Preparation of institute Academic Calendar Aligning to university calendar
- II. Induction/orientation program
- III. Course allocation to faculty members
- IV. Preparation of time-table
- V. Course offering/delivery
- VI. Conduct of curricular/co-curricular /extra-curricular activities as per the calendar
- VII. Formative assessment (CIE)
- VIII. Feed-back on CIE
- IX. Mentoring
- X. Review meeting to ensure quality delivery
- XI. Academic audit
- XII. Conduct of university examination
- XIII. Result Analysis
- XIV. Action-taken based on the CO-PO attainment
- XV. Feed-back by stakeholders

The following are the supportive and collaborative activities and plans to ensure quality delivery.

- The Savitribai Phule Pune University revises the curriculum every four to five years to keep up with technological advancements and to satisfy the constantly changing needs of business;
- In order to impart better and more current instruction to prepare pupils for the challenges of the future This has contributed to the improved among the students is learning.

- All departments' faculty members actively participate in curriculum development reorganization, revision, and syllabus creation; participation on boards of study and examination acted as a resource person for workshops on curriculum development or faculty development.
- For the academic year, every department creates subject groupings.
- The Faculty also determines where there are curriculum, in response to input from many stakeholders, and work to close the gap by. When putting the teaching-learning process into practice, the institute adheres to the Plan-Do- Check-Act (PDCA) methodology, which is driven by the disciplined academic culture that was formed to address the learning needs of students.
- This procedure guarantees methodical preparation, planned execution, and meticulous oversight and required adjustments. Academic Planning for Curriculum Implementation: Institute and Departments carry out systematic planning for curriculum implementation,
- Develop an Action Plan for the Curriculum's Effective Implementation: The teaching-learning process is used to implement the plan that the course faculty has created.
- Through a variety of planned course delivery techniques and activities, including as classroom instruction, laboratory demonstrations, project-based learning, seminars, guest lectures, industrial visits, etc., faculty members make their information available to students.
- The faculty follows the timetables created by the instructional plans and makes sure.